**EXHIBIT “A”**

MINIMUM QUALIFICATIONS and MISCELLANEOUS INFORMATION

1. Information Regarding Manager:

 Name:

 Address:

 Phone Number:

 Fax Number:

2.My Company is duly registered with the Securities & Exchange Commission pursuant to the Investment Advisors Act of 1940, as amended, and the registration is current.

 Yes

3. My Company is fully licensed and registered with the Alabama Securities Commission.

 Yes

4. My Company is qualified with the Secretary of State to conduct business in the State of Alabama.

 Yes

5. The portfolio manager assigned to the Commission’s account has managed fixed income portfolios and equities for at least three (3) years, as of December 31, 2020.

 Yes

6. My Company has managed fixed income portfolios and equities for at least three (3) years, as of December 31, 2020.

 Yes

7. My Company does manage at least $50,000,000 in fixed income portfolios and equities as of December 31, 2020.

 Yes

8. My Company and its personnel have all authorizations, permits, licenses, and certifications as may be required under federal, state or local law to perform the services specified in this Request for Proposal (RFP) at the time it submits a response to the RFP.

 Yes

9. My Company will carry errors and omissions insurance or comparable instrument to cover negligent acts or omissions.

 Yes

10. My Company does comply with all applicable AIMR performance presentation standards.

 Yes

11. My Company maintains sufficient procedures and capabilities to ensure the timely and accurate backup and full recovery for all computers and other data storage systems related to the Commission’s account**.**

 Yes

12. My Company has a company policy and practice of equal employment opportunity and non-discrimination based on race, creed, or gender.

 Yes

13. My company has an office location in Alabama.

 Yes

14. Primary Contact Concerning the Proposal:

 Name:

 Address:

 Phone Number:

 Email: